



M3 Community Partnership (M3)

Minutes of a meeting of the Steering Group held on 8th July 2021 at 6.30pm

in All Saints Church

Present: Jackie Swabey (Chair), Patrick Palmer (M3 Director), Paul Harding (Patient Participation Group), Lucas (Treasurer), Lou Chant (CYP), Fergus Dowding (Martock Community Group), Ivan Childs (All Saints Church), Rev. Paul Fillery (All Saints Church).

Apologies: Sarah Slade (Martock Christian Fellowship), Paul Cregan (Martock Fire Station)

1. Apologies for absence

Apologies had been received from Sarah Slade (Martock Christian Fellowship) and Paul Cregan (Martock Fire Station)

2. To agree the accuracy and approve the minutes of the last meeting held on 15 April 2021.

The minutes of the meeting held on 15th April were approved as being a correct record.

3. To confirm the actions agreed upon at the last meeting have been completed.

All actions had been agreed.

4. To discuss the withdrawal of the Parish, District and County Councils from the Steering Group

- It was noted that a response had been received from the Parish Clerk with the decision made by the Finance & Resources Committee under Covid-19 delegated powers to withdraw from the partnership. No written response had been received regarding that of the District Council nor the County Council.
- With the changes to the Parish Council in the recent week, it was agreed to approach the new Chair to discuss the situation and to request that the Parish Council reconsider their decision to withdraw.

5. To receive written reports April-July from core partners

- Reports were received from Martock Christian Fellowship and All Saints.
A call for donations for the food bank to be increased to cater for the expected increase in demand in the school holidays.

6. To discuss the future of M3 Community Partnership and Steering Group

a) Structure and activities and b) Constitution and Terms of Reference

- The Terms of Reference of the steering group were reviewed. It was agreed that unless the Parish Group re-joined the steering group and recognised the benefit of the 5 yearly resident survey and Local Community Plan, that the constitution and the Terms of reference will need to be rewritten.

- It was agreed to approach business owners to represent businesses in Martock to the partnership. Possible people to approach were discussed.
- It was agreed to upload the next agenda to the website in advance of the meeting.
- It was agreed to hold an election for Chair, Secretary and Treasurer for the partnership in 2022.

c) Leveller Community Magazine and Martock Online Website

- It was agreed to continue the management of Martock Online and The Leveller magazine. It was noted that funding for transferring the website to a new platform allowing better functionality and use with mobiles is now urgent. It was agreed to investigate sources of funding from covid recovery grants and also crowd funding.
Action: Jackie Swabey
- The manager of the advertising in the Leveller is standing down after the July issue and all were asked to consider possible volunteers to take over this role. The meeting thanked Bea Higginson for all her work for the Leveller of the last 5 years.
Action: All

(Paul Fillery and Lou Chant left the meeting to attend other engagements)

d) Local Community Plan 2018 -23

- As part of their withdrawal from the partnership, the Parish Council asserted that the existing local community plan, that was partly funded by the Parish Council and developed from a survey of all residents of the parish, had not been adopted by them.
- It was agreed to ask to discuss with the parish council the importance of the plan and the need to be considering preparing a resident survey for a new plan for the following 5 years.

7. To propose any changes required to the constitution and terms of reference

- After liaison with the parish council regarding their withdrawal, draft changes to the constitution and terms of reference to be developed and circulated in advance of the next meeting.
Action: Jackie Swabey

8. Any Other Business

Patrick Palmer informed the meeting of his intention to stand down at the next meeting from being a director of M3 and as member of the steering group for the last 20 years.

9. To note the date of future meetings

The dates of the next meetings Thursday 21 October 2021 and 20 January 2022 were noted.

The meeting closed at 8:00pm

Approved (date): _____

Signed by the Chair: _____